

Kim Seitz

Firm Administrator

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The Firm's Administrator, Kim supervises all day-to-day business operations to ensure that our organization functions as smoothly and efficiently as possible.

Work for Brooks & DeRensis

Kim joined the Firm in July 2024 and is the Firm's Administrator. She maintains and supervises Firm operations, including human resources, managing the support staff, handling payroll, administrative and billing matters, and overseeing the client billing process.

Professional Experience/Education

Prior to joining the Firm, Kim worked with the law firm Lurie Friedman LLP as its Office Manager for 27 years.

Interests

Originally from Dorchester, Kim now resides on the South Shore with her three grown children and two dogs. A graduate of the School of Fashion Design and the Art Institute of Boston, she occasionally spends free time working for the Emerson Colonial Theater in Boston.